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M E M O R A N D U M

TO: Agency Directors and Human Resources Directors of All Agencies,
Departments, Institutions, and Commissions

FROM: Samuel L. Wilkins

DATE: September 14, 2007

SUBJECT: 2008 Holiday Schedule

Listed below are dates on which legal holidays for South Carolina State employees will be observed in 2008. As in the past, agencies with a seven-day-a-week operation should ensure that full-time employees who do not work the Monday through Friday workweek will receive the same number of holidays as those who work the Monday through Friday schedule.

New Year's Day	Tuesday, January 1	
Martin Luther King, Jr. Day	Monday, January 21	(3 rd Monday in January)
George Washington's Birthday/ President's Day	Monday, February 18	(3 rd Monday in February)
Confederate Memorial Day	Friday, May 9	(Saturday, May 10th; observed on Friday)
National Memorial Day	Monday, May 26	(Last Monday in May)
Independence Day	Friday, July 4	
Labor Day	Monday, September 1	(First Monday in September)
Veterans Day	Tuesday, November 11	(Observed)
Thanksgiving Day	Thursday, November 27	(4 th Thursday in November)
Day After Thanksgiving	Friday, November 28	
Christmas Day	Thursday, December 25	
Day After Christmas	Friday, December 26	

Holiday schedules of public colleges and universities, including technical colleges, shall not violate the holiday provisions above so long as the number of holidays provided for in Section 19-708.02 A. of the State Human Resources Regulations are not exceeded.

If you have any questions, please call your Human Resources Consultant at 737-0900.

SW:km

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